

Credit River Township Board Meeting Notes

January 24, 2012, 6pm

Call to Order:

Chairman Lawrence reconvened the January 17, 2012 meeting at 8:00 pm.

Members Present:

Chairman Brent Lawrence, Vice Chairman Bruce Nilsen, Supervisor Leroy Schommer, Supervisor Tom Kraft, Supervisor Al Novak

Others Present:

Township Clerk Cathy Haugh

1 Approve or Amend Agenda

Chairman Lawrence asked if any Board member would like to add or remove anything on the Agenda. Clerk Haugh added Approve Claim # 2225 MAT Insurance Trust 2012-2013 premium payment under New Business.

2 Consent Agenda

- 1) January 17, 2012 Board Meeting Notes

Vice Chairman Nilsen made a motion to approve the Consent Agenda. Supervisor Novak offered a second, motion passed 5 – 0

3 Open Forum

There were no items here.

4 Old Business

- 1) Lynn Drive, Monterey Avenue, 207th St. Road Project

The Board reported that we currently have 38 of the originally required 48 signed Agreement for Waiver of Objection to Special Assessment Associated with the Hills of Credit River Improvement Project.

The Assessment Hearing Notice will be published and mailed to residents the week of January 30th and the Assessment Hearing will be held at 7pm on Tuesday, February 21, 2012.

Supervisor Kraft made a motion to approve Resolution 2012-1 Resolution Ordering Preparation of Plans and Specifications for Lynn Drive, Monterey Avenue and 207th Street Improvement Projects, Supervisor Schommer offered a second, motion passed 3 – 1. Chairman Lawrence was opposed and Supervisor Novak abstained from voting.

Vice Chairman Nilsen made a motion to approve Resolution 2012-2 Resolution Declaring Costs To Be Assessed and Ordering Preparation of Proposed Assessment and Notice of Assessment Hearing, Supervisor Kraft offered a second, motion passed 3 – 1. Chairman Lawrence was opposed and Supervisor Novak abstained from voting.

2) Clerk Position

The Board discussed the three final candidates and timelines associated with hiring. Supervisor Schommer made a motion that the new Clerk's hourly wage will be \$20 per hour until they are appointed on March 13, 2012 at which time the hourly wage will be increased to \$22 per hour and the Board will conduct a 90 day review, Vice Chairman Nilsen offered a second, motion passed 5 – 0

Supervisor Kraft made a motion to offer the Township Clerk position to Candidate B contingent upon the successful completion of reference checks and a background/criminal check, Supervisor Schommer offered a second, motion passed 5 – 0

3) Town Hall Alarm Update

Supervisor Novak updated the Board on the additional cost to add fire protection to the alarm. He will have the final quotes available for Board review at the February 6, 2012 Board meeting.

4) 19555 Oak Grove Avenue contractor letter

The Board reviewed the letter drafted by Engineer Nelson and directed Clerk Haugh to mail it out.

5) Gopher One Call Update

Vice Chairman Nilsen updated the Board and the Board determined to direct Treasurer LeVoor to process the bill for payment approval at the February 6, 2012 Board meeting. Vice Chairman Nilsen will check with Integra Telecom, Minnesota Valley Electric, Dakota Electric, Mediacom and Frontier Communications regarding what they are being charged and will provide a new update at the February Board meeting.

5 New Business

1) Approve Claim # 2225 MAT Insurance Trust 2012-2013 premium payment

The Board approved the payment.

6 Adjourn

There being no further business before the Town Board. Chairman Lawrence made a motion to adjourn this meeting. Vice Chairman Nilsen offered a second. Motion passed 5 – 0. The meeting was adjourned at 9:30pm.

Submitted By: (s/) Cathy Haugh
Township Clerk
Credit River Township

Approved By: (s/) Brent Lawrence
Chairman Board of Supervisors
Credit River Township